



Volunteer Opportunities

Resource Center: 3611 Plaza East Ct-Monday-Thursday 8:30a.m.-4:30pm; Friday 8:30am-3:00p.m.

- Graphic design, marketing and public relations assistance, basic Computer data entry
- Receptionist - answering phones, filing, shredding, updating resources etc.
- Indoor Maintenance - Change air filters & light bulbs, general handyman; janitorial – Regular cleaning & maintenance.

Food Pantry Partners: Please contact aluna@missiongranbury.org for times in addition to those below:

- Mon: 8:30-10:30a.m; 10:30a.m.-12:30pm; Distribution & Cleanup/Organizing
- Tues/Thurs: 8:30-11:00am; 10:00a.m.-12:00p.m; 11:00a.m.-1:00p.m; 1:00-3:00p.m; Distribution & Cleanup/Organizing
- Wed: 9:00-11:00a.m; 1:00-2:00p.m; 2:00-5:00p.m.; Distribution & Cleanup/Organizing
- Friday: 9:00-11:00a.m.-Walmart Delivery
- Store Donation Pickups: Mon/Wed 9:00a.m.-Kroger-Aldi
- Community Food Pantry-1st Friday each month:8:00-10:30a.m; First United Methodist Church, Granbury
- Pirate Back Pack Program

Resale Shop: 1204 Waters Edge-M-F: 9am-5pm; SAT: 10am-4pm; DONATIONS: Wed-SAT: 10am-3pm

- Sorting and organizing clothing donations.
- Operating cash register, redeeming vouchers, pricing items, etc.
- Furniture pickup on an as-needed basis within those hours

*****PLEASE NOTE*****

**FOOD PANTRY & RESALE SHOP POSITIONS ARE FAST PACED & REQUIRE
STANDING ON CONCRETE & LIFTING UP TO 15 LBS**

Ada Carey Center - Women & Children Shelter-Varying times as needed

- Childcare provider during appointments and support groups hours vary
- Transportation - Transport residents to court, job interviews, work, medical, church, etc.
- Answer 24 hour hot line crisis calls
- Bi-lingual interpreter services-as needed
- Activity Team - Organize evening and weekend activities
- Weekly grocery shopping
- Assist with resume writing, job search skills 8am- 5pm

CASA Court Appointed Special Advocates

- Provides advocacy to children in foster care as appointed by the court to include educational, medical and legal advocacy.
- Visits with the children and communicates with attorneys, CPS, foster and biological parents, and child placements to ensure safety of the child.
- Attends court hearings, Family Group Conferences, Permanency Conferences and Mediations
- Must be able to commit to 12-18 months of CASA Volunteer service

Special Events

- Assist with fundraisers /special events and help represent Mission Granbury at community events. Times will vary. We encourage you to find us /like us on Facebook & other social media to stay informed for this role.

For more information please contact:

Kara Dingman, Volunteer Coordinator/Community Resource Manager
(682)-936-4829; kdingman@missiongranbury.org; 3611 Plaza East Ct. Granbury, TX 76049

Mission Granbury Main Phone #: 817-579-6866

Ada Carey Shelter HOT LINE: 1-844-579-6848



3611 Plaza East Court
 Granbury, TX 76048
 P: 817-579-6866 F: 817-579-6427
 www.missiongranbury.org

Volunteer Application & Release of Liability

PERSONAL INFORMATION—Please Print Clearly

TODAY'S DATE: _____

*Last Name:	*First Name:	*Middle Name:
Address:		() Male () Female
City:	State:	Zip:
Best Phone:	Text to cell okay? Yes ___ No ___	Physical limitations: _____
Email address :		
Employer Name:	Occupation/Special skills:	Bilingual? () Yes () No Languages: _____
Emergency Contact:	Phone: _____ Relationship: _____	
Ethnicity: Hispanic ___ White ___ Black ___ Native Hawaiian/ Pacific Islander ___ Asian ___ American Indian/Alaskan ___		

VOLUNTEERING PREFERENCES:

I am interested in the following areas: (please mark all that apply)

Ada Carey Shelter _____ C.A.S.A. _____ Food Pantry _____ Administrative _____ Resale Shop/Donations _____

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I am available: M ___ T ___ W ___ TH ___ F ___ Sat ___ Notes: _____

How did you hear about us? Website ___ Special Event ___ Other _____ Have you ever been convicted of a felony? Y ___ N ___

Please list three references that are not related to you.

1. Name _____ Relationship _____ Phone _____
Address _____ Email _____
2. Name _____ Relationship _____ Phone _____
Address _____ Email _____
3. Name _____ Relationship _____ Phone _____
Address _____ Email _____

My signature below represents my permission for Mission Granbury Inc., to contact the above references and complete the required criminal background check on me. Failure to sign a release of information form or submit the required information, including fingerprints for CASA volunteers, will result in the application being rejected.

Signature _____ Date _____

Upon receipt of your completed application, we will schedule an Orientation and tour of the Resource Center, Resale Shop and/or Ada Carey Shelter, as applicable. Background checks are required as well as an orientation prior to volunteering with Mission Granbury.



Volunteer Release of Liability and Confidentiality Agreement

I, _____ the undersigned, hereby release and agree to hold harmless MISSION GRANBURY, INC, its members, affiliates, and employees or executives of any and all liability that could possibly be incurred as a result of my negligence, intentional or unintentional, during my service as a MISSION GRANBURY, INC. volunteer.

I further release and hold harmless MISSION GRANBURY, INC., its members, affiliates, and employees or executives of all liability with regard to any physical or emotional harm that I may sustain during the time I volunteer at MISSION GRANBURY, INC., or as a result of my participation in any project as a volunteer, or in any other activity sanctioned by MISSION GRANBURY, INC.

Additionally, I agree to the following:

- My role is as a volunteer, and as such, I will receive no financial reimbursement for services rendered.
- I will bring to the attention of MISSION GRANBURY, INC. staff with any concerns of legal nature.
- I recognize that any and all information shared with me as part of my duties as a volunteer is confidential and shall not be divulged to unauthorized individuals, agencies, or organizations.
- I will not copy, transcribe, record, or memorize confidential information of any kind, nor disclose or use such information for any purpose other than providing the assigned services at MISSION GRANBURY, INC.

AGREEMENT shall be governed in accordance with the laws of the State of Texas.

I have had the opportunity to read and understand the release and acknowledge that by signing the document, I am waiving certain legal rights in the event of injury. BY SIGNING BELOW, I accept and agree to the terms contained above.

Print Name _____ Signature _____ Date _____

Non Discrimination Policy:

Mission Granbury and any affiliation of Mission Granbury including but not limited to staff or volunteers is strictly prohibited from discrimination based on race, age, gender, nationality, sexual orientation, religion, marital status, political belief, mental or physical handicap, or any other preference or personal characteristic. By signing below I accept and agree to this policy.

Signature _____ Date _____

_____(INITIAL) I understand and agree to comply with all provisions in this document.

Mission Granbury Staff

FOR APPLICANTS under age 18: I (please print) _____, as legal parent / guardian of

_____ agree with the above. Date _____ Signature _____

